

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA
COUNCIL BOARDROOM ON FRIDAY, 26 APRIL 2019 AT 9:00 AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 9:30 am.

The CEO welcomed councillors, staff and guests.

The Mayor Leslie Tungatulum then took over chairing the meeting.

1.2 Apologies

Accepted: Therese (Wokay) Bourke.

Not Accepted: Gawin Tipiloura and Wesley Kerinaiaua.

1.2 APOLOGIES - ORDINARY MEETING 26 APRIL 2019

1 RESOLUTION

Moved: Lynette DeSantis

Seconded: Mary Dunn

That the apology of Councillor Therese (Wokay) Bourke be accepted by Council.

CARRIED

2 RESOLUTION

Moved: Francisco Babui

Seconded: Pius Tipungwuti

That the apologies of Councillors Gawin Tipiloura and Wesley Kerinaiaua not accepted by Council.

CARRIED

1.3 Present

Mayor: Leslie Tungatulum.

Councillors: Deputy Lynette De Santis, Pius Tipungwuti, Connell Tipungwuti, Osmond Pangiraminni, Kevin Doolan, Mary Dunn, Jennifer Clancy and Francisco Babui.

Officers: Marion Scrymgour (Chief Executive Officer), Shane Whitten (Chief Financial Officer), Bill Toy (A/GM Community Engagement), Bala Donepudi (Finance Manager) Maina Brown (Governance & Compliance Manager) and Valerie Rowland (Executive Officer).

Visitors: Ethan Redshaw (Department of Housing and Community Development) and Frank Kennedy (Ex-staff).

Minuter: Maina Brown (Governance & Compliance Manager).

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

There were two declaration of interests.

Deputy Mayor Lynette De Santis – Item 6.2

Cr Mary Dunn – Item 6.2

1.6 Confirmation of Previous Minutes

Ordinary Meeting - 27 March 2019

3 RESOLUTION

Moved: Lynette DeSantis
Seconded: Osmond Pangiraminni

That the minutes of the Ordinary Meeting held on 27 March 2019 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 VISITORS AND PRESENTATIONS

2.1 CEMETERY PRESENTATION ON DRAFT BURIAL AND CREMATION BILL

Department of Housing and Community Development has contacted Council and has requested an opportunity to present to the Council about the draft Burial and Cremation Bill for members information.

RECOMMENDATION:

That Council receive and notes this report number 222399 for information and welcomes Ethan Redshaw from Department of Housing and Community Development and listens to the short presentation.

2.2 PRESENTATION BY MENZIES - I HEAR BETA STUDY RESULTS

The Menzies School of Health Research has contacted Council and have requested an opportunity to present to the Council about the I Hear Beta study results for members information.

RECOMMENDATION:

That Council receive and notes this report number 223762 for information and defer this report to be presented pending Menzies availability.

3 BUSINESS ARISING

Nil

4 CORRESPONDENCE

Nil

5 GENERAL BUSINESS

Nil

6 REPORTS FOR DECISION

6.1 FINANCE END OF MONTH REPORT MARCH 2019

This report provided finance information to the Council for year to date March 2019 for decision.

4 RESOLUTION

Moved: *Francisco Babui*

Seconded: *Mary Dunn*

That Council notes this report and accepts the Finance Report for the reporting period 31 March 2019.

CARRIED

Action:

1. CFO to breakdown communication expenses costs and provide to CEO.
2. CEO and Grants and Policies Manager to discuss funding for authorising officers.
3. Ethan Redshaw to liaise with Department of Housing and Community Development regarding permit/licence areas to be gazetted for public notices regarding gambling and littering.
4. A/GM Community Engagement to provide community safety rosters to councillors and publish around the community.

At this point of the meeting a lunch break was called at 12:15 pm.

The meeting recommenced at 1:00 pm.

6.2 PROPOSED LEVEL OF RATES INCREASE 2019/2020 AND PROPOSED FEES AND CHARGES 2019/2020

Council is required to publish a rates declaration as part of the budget process. In 2018/2019 Council raised a total of \$2,217,428.62 by way of:

- Rates - \$1,691,824.87
- Garbage charges - \$525,603.75

Council is also required to publish, all fees and charges it proposes for services, with the new fee structure becoming effective on 1 July 2019.

5 RESOLUTION

Moved: *Pius Tipungwuti*

Seconded: *Osmond Pangiraminni*

That Council adopt a 5% increase to both rates and garbage charges.

CARRIED

6 RESOLUTION

Moved: *Pius Tipungwuti*

Seconded: *Kevin Doolan*

LT

That Council accept the proposed level of fees and charges for inclusion in the 2019/2020 Budget.

CARRIED

6.3 GRANTS ACQUITTALS

Financial grant acquittals for special purpose grants from the Department of Housing and Community Development (DHCD) are required to be endorsed by the Council.

7 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Mary Dunn*

That Council endorses the acquittal of the two grants listed below for the reporting period ended 30 June 2019 and authorises the Chief Financial Officer to certify the acquittals.

	TIRC Reference	Description
1.	162600	Purchase of 2 nd Hand Grader
2.	163002	Purchase of plant and equipment for Pirlangimpi

CARRIED

6.4 REQUEST TO USE COUNCIL COMMON SEAL TO MUNICIPAL AND ESSENTIAL SERVICES AND HOUSING MAINTENANCE SERVICES VARIATION.

The Council Common Seal is required to execute a variation to a funding agreement between TIRC and the NTG Department of Local Government and Community Development regarding Municipal and essential services and housing maintenance services agreement.

8 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Mary Dunn*

That Council authorise the use of the Council Common Seal to execute the variation as requested by the Department.

CARRIED

6.5 MANAGERS REPORTING TO CEO END OF MONTH REPORTS FOR MARCH 2019 TO EARLY APRIL 2019

This report includes all managers report who currently report direct to the CEO. It also reports on the CEO activities for the month.

9 RESOLUTION

Moved: *Lynette DeSantis*

Seconded: *Mary Dunn*

- 1. That Council notes and agrees to report number 225218 for information.**
- 2. That Council agree with the transitioning of the Crèches back to the Commonwealth Government.**
- 3. That Council agree to meet with review team from KPMG as soon as possible to better understand what the imperatives are going forward.**

LT

4. That Council note that all Tiwi staff will be transitioned to the OHSC program.

CARRIED

Action:

CFO and Finance Manager to liaise with the NTG Department of Education regarding funding agreement for FAFT program.

6.6 REVIEW OF ELECTORAL REPRESENTATION

The Department of Housing and Community Development has written to Council outlining the compliance requirement is accordance with 23(2) of the *Local Government Act 2008* for a review of Electoral Representation as per section 63(2) and (3) of the *Local Government (Electoral) Regulation 2008*.

10 RESOLUTION

Moved: *Francisco Babui*

Seconded: *Kevin Doolan*

That Council:

1. Received this report;
2. That this report is noted and Council recommends an officer prepare a report in line with the template offered by the Department of Local Government, Housing and Community Development and consult with the Northern Territory Electoral Commissioner, to provide information for Council briefly addressing the matters in Regulation 63; or
3. That this report is noted and the Council recommends an external consultant be engaged to provide a report including proposed changes to the current representation structure of the council in accordance with the regulations.

CARRIED

6.7 UPDATED COUNCILLORS PORTFOLIO

Councillors are allocated portfolios so they can focus on particular areas of service delivery and enhance their knowledge in that area to allow them to report back to the community. Following the recent by-election held in March 2019, it is recommended that Council allocates councillors to their area of responsibility (portfolio).

11 RESOLUTION

Moved: *Pius Tipungwuti*

Seconded: *Osmond Pangiraminni*

That Council note and receive this report and accept the changes made to Councillors Portfolios as discussed at the meeting.

DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
Infrastructure & Asset Services			
Fleet & Trade	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Civil	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Town Services / Outstations	Wesley Kerinaiaua	Mary Dunn	Lynette De Santis

LT

Homelands	Wesley Kerinaiaua	Mary Dunn	
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
Community Development & Services			
Children's Services	Kevin Doolan	Osmond Pnagiraminni	Connell Tipiloura
Sport & Rec and Libraries	Kevin Doolan	Osmond Pnagiraminni	Connell Tipiloura
Youth & Community	Kevin Doolan Francisco Babui	Osmond Pnagiraminni	Connell Tipiloura
Community Safety	Kevin Doolan Francisco Babui	Osmond Pnagiraminni	Connell Tipiloura
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
Corporate & Finance Services			
ICT & Systems	Leslie Tungatulum	Therese (Wokay) Bourke	Lynette De Santis
Finance	Leslie Tungatulum	Therese (Wokay) Bourke	Lynette De Santis
Governance & Compliance	Leslie Tungatulum	Therese (Wokay) Bourke	Lynette De Santis
Human Resources	Leslie Tungatulum	Therese (Wokay) Bourke	Lynette De Santis

CARRIED

6.8 2 X REQUESTS FOR CONFIRMATION OF ABORIGINAL DESCENT - CURT HOWLETT AND MEGAN BUTLER

Two requests for Confirmation of Aboriginal Descent have recently been received. These applications can be placed before Council for confirmation.

12 RESOLUTION

Moved: Pius Tipungwuti
Seconded: Lynette DeSantis

That Council approves and endorses the confirmation of Aboriginal Descent for the two applicants below and approves for the Council Common Seal to be applied to each application. (Reference number 225457)

1. Confirmation of Aboriginality – Curt Howlett;
2. Confirmation of Aboriginality – Megan Maree Butler.

CARRIED

6.9 WARD UPDATE

This report is to provide an opportunity to each Councillors from each ward to bring up matter for discussion and decision on issues in their ward/community.

13 RESOLUTION

Moved: Francisco Babui
Seconded: Lynette DeSantis

✓

That Council receives and notes report number 225281 and provide any feedback for discussion and decision making.

CARRIED

7 REPORTS FOR INFORMATION

7.1 CHIEF FINANCIAL OFFICER END OF MONTH REPORT - MARCH 2019

This report is to provide Council members with an update on the activities of the broader finance team. It will cover several main areas being:

- Financial Position & Forecast
- Grant Acquittals (PMC)
- Budget Year ended June 2020
- o Rates Increase
- o Fees and Charges
- Year End Planning June 2019
- Insurance
- HR and Payroll
- Staffing
- Grants and Policy Manager Report

RECOMMENDATION:

That Council notes this report number 225453 for information.

7.2 INFRASTRUCTURE EOM REPORT - MARCH 2019

Infrastructure report to Council for the month of March 2019, covering town services in Wurrumiyanga, Pirlangimpi and Milikapiti, civil works, workshops, fleet, interisland ferry and outstations.

RECOMMENDATION:

That Council receive and note this report for information.

7.3 NATIONAL ROAD SAFETY WEEK

Council has been asked to participate in the National Road Safety Week from 6 to 12 May 2019.

RECOMMENDATION:

That Council accepts this report for information.

7.4 COMMUNITY ENGAGEMENT END OF MONTH REPORT - MARCH 2019

This report illustrates the business within units including; Children's Services, Youth and Community, Sport – Recreation and Libraries, Community Safety, Centerlink, Broadcasting and Administration.

RECOMMENDATION:

That Council receive and note this report number 225537 for information.

✓

7.5 DRAFT MINUTES - MILIKAPITI LOCAL AUTHORITY MEETING HELD ON 26 MARCH 2019

Minutes of the Milikapiti Local Authority meeting held on 26 March 2019 for member's information.

RECOMMENDATION:

That Council notes the draft minutes of the Milikapiti Local Authority meeting held on 26 March 2019 for information.

7.6 COUNCILLORS MEETING ATTENDANCE REGISTER FROM JANUARY 2018 TO CURRENT

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Member's attendance is based on the official minutes of each Local Authority, Ordinary and Special Council meetings.

RECOMMENDATION:

That the Council note the updated meeting attendance register from January 2018 up to March 2019.

7.1 9 7.6 REPORTS ITEMS 7.1 TO 7.6 FOR INFORMATION

14 RESOLUTION

Moved: *Francisco Babui*
Seconded: *Lynette DeSantis*

That Council receives and notes report 7.1 to 7.6 for information.

CARRIED

8 Confidential Items

3:45 pm.

15 RESOLUTION

Moved: *Francisco Babui*
Seconded: *Connell Tipiloura*

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

ADJOURNMENT OF OPEN MEETING

3:45 pm.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

16 RESOLUTION

Moved: *Francisco Babui*

LT

Seconded: Lynette DeSantis

That the meeting be reopened and the decisions on the confidential item be noted.

CARRIED

CONFIDENTIAL ITEM DECISIONS

8.1 CONFIRMATION OF CONFIDENTIAL ORDINARY COUNCIL MEETING MINUTES HELD ON 27 MARCH 2019

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.

8.2 TIRC AUDIT AND RISK MANAGEMENT COMMITTEE - APPOINTMENT OF SECOND INDEPENDENT MEMBER

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

8.3 CHIEF EXECUTIVE OFFICER POSITION RECRUITMENT

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

9 Next Meeting

Wednesday, 22 May 2019

10 Closure

The meeting closed at 3:50 pm.

These Minutes were confirmed at the Ordinary Meeting of the Council held on 22 May 2019.

Signed: 

Mayor